



Santa Clara County Office of Education

Jon R. Gundry
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Kolvira Chheng: Director- DBAS: 408-453-6599

Bulletin: 15-028

Date: March 6, 2015
To: District Chief Business Officers and Fiscal Directors
From: Kolvira Chheng, Director
Re: Publication of Public Hearings for 2015-16 Budget & LCAP

Pursuant to Education Code (EC) 52062(b)(1), school districts are required to hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed in the Local Control and Accountability Plan (LCAP). The public hearing shall be held at the same meeting as the public hearing for the Budget to be adopted as required by EC 42127(a)(1).

The agendas for the public hearings for LCAP & Budget Adoption shall be posted at least 72 hours prior to the public hearing. The posting shall include the location where the LCAP and Budget will be available for public inspection. Attached is a form requesting the information necessary for our office to publish, in the newspaper of your choice, the required notice of public hearing. The public hearing will need to be held at least one day before the adoption of both the LCAP and Budget.

Please remember to submit your information as early as possible, especially if your district requests the ad be published in a small newspaper. Small newspapers normally need the information from us at least 2 weeks in advance, and they do not publish their newspapers every day.

Please complete and return the attached electronic form to Annie Romero, at annie_romero@sccoe.org no later than **April 30, 2015**. A soft copy can be found here:
<http://www.sccoe.org/depts/bizserv/DBAS/Pages/bulletins.aspx>

If you have any questions, please feel free to contact Annie at (408) 453-6813.

Please distribute this information within your District as deemed appropriate.

Instructions: Add the necessary information (red) to the text below and email your completed electronic document to us. Please be sure the information is complete. Please submit your completed form by April 30, 2015.

Email electronic document to: annie_romero@sccoe.org
Inquiries, call Annie Romero at (408) 453-6813

**NOTICE OF PUBLIC HEARING FOR 2015-16
Local Control and Accountability Plan & Budget**

As required by Education Codes 42103, 42127, and 52062, the governing board of (District Name) School District will hold a public hearing to solicit public comment on the 2015-16 Local Control and Accountability Plan and proposed Budget of the District, prior to final adoption.

The public hearing will be held on (Month & day) 2015,
at (Hour) (AM) or (PM).

The public hearing will be held at:

Location: (Where?)
Address: (Street address)
City, CA (ZIP).

The Local Control and Accountability Plan and Budget can be inspected by the public beginning
(Date) 2015, during the hours of
(Hour) (AM) and
(Hour) PM, at:

Location: (Where?)
Address: (Street address)
City, CA (ZIP).

Our district would like this notice published in the following newspaper(s):

- (1)
- (2)
- (3)

Account String to transfer the cost of the public notice to the District: (Please provide the full 35 digits)

Electronic Authorized District Signature: (Chief Business Officer)

Date: (Month, Day, Year)